

INTEGRISHIELD



# Compliance Playbook

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**Your strategic guide to an effective graduate placement verification plan.**

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# The Basics:

## Independent Verification

Graduate placement verification is an essential component of career colleges. Chances are your institution falls under one of the following categories:

- Your accrediting body requires verification by third-party *(many are moving that direction)*

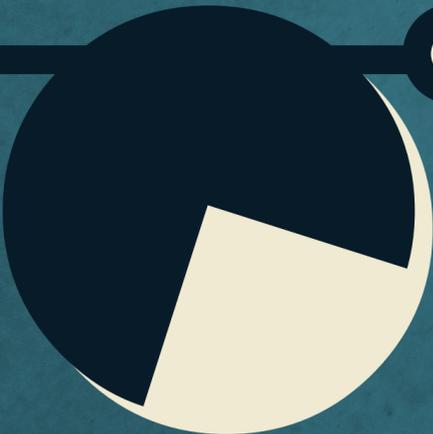


- You're ready to re-claim your time and your career services staff's time.

- You struggle actually verifying employment for your graduates



No matter your reason for exploring independent employment verification, utilize these tools to find the service provider that is right for your school.



**1/3 of schools have difficulty verifying employment 25-50% of the time.**

Source: 2015 IntegriShield Webinar Survey

**Don't get lost in the vast jungle of providers!**

# Thinking Beyond Call Centers

The best independent verifiers don't use outsourced call-centers, because a call-center isn't industry specific enough to truly gather the vital information that is needed, such as time of employment and other career-specific information.



Sure, you can give anyone a script to call that they pound through for hours every day, but the best verifiers are EDU specific and train their staff how to guide the conversation with employers to get the correct information.

**“The best verifiers are EDU specific”**



# Why Variety Matters

Look for a service provider that has depth and breadth in the accrediting bodies they work with. That way, you'll benefit from the standardized methodology used.

For example:

## NACCAS

Placement is **60%**  
 Graduation is **50%**  
 Licensure is **70%**

In-house verification **permitted**.  
 Reporting period: **Dec. 1 - Nov. 30**

## ACCSC

Placement is **66%**  
 Third-party verification **required**.  
 Reporting period: **July 1 - June 30**

## ABHES

Placement rate is **70%**  
 In-house verification **permitted**.  
 Reporting period: **July 1 - June 30**

## ACICS

Placement is **65%**  
 In-house verification **permitted**.  
 Reporting period: **July 1 - June 30**

## ACCET

Placement rate is **70%**  
 In-house verification **permitted**.  
 Reporting period: **Jan. 1 - Dec. 31**

**Gain more than just the minimum requirement.**

# Avoiding Duplication

We've all experienced a situation where an unresponsive party delays an important project or they just don't understand your needs. You should feel comfortable knowing that your service provider is responsive and can adapt to your unique situation.



Look for a provider that can customize reporting to ensure it matches accrediting body requirements. Accrediting bodies have various specific templates for data reporting. If a service provider doesn't place information into that format, then the school has to duplicate effort and translate the data into a form that the accrediting body can accept.

**Gain more than just the minimum requirement.**

# The Power of Flexibility

An independent verifier should feel like another department of your school in the way that you communicate with them. If you need to know up-to-date information at a moment's notice, make sure you have access to real-time data.



**The best providers will give you complete access to the process and be available on your timetable.**

Verification of Employment can occasionally run into tight deadlines, depending on the situation, so it's important to know that your service provider has the capability to deliver information quickly.

For example, the industry's average turnaround expectancy is 2-6 months, but one IntegriShield client required verification of employment for their graduates in less than 2 months.

Could your service provider execute successfully in a similar situation?

Admissions

Verification

Financial Aid

# Things to Know...

Many service providers don't last in the industry. Make sure that the organization you choose has been in the industry for **at least two years**. This increases the likelihood that they will continue to serve you and carry your best interests for years to come.

**We're Open!**

## Is your audience bi-lingual?

**Population of post-secondary Hispanic students in the U.S.:**

**2.4 million**



Source: Pew Research

Depending on your demographic, it's important that your service provider can offer a bi-lingual staff, to effectively serve your non-English speaking population.



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# Experts on Your Side

## About IntegriShield

IntegriShield specializes in growing and protecting your brand by providing compliance and tracking services. Navigating compliance with the ever-shifting currents of federal, state and accrediting regulations is not an easy task, but you can rest securely knowing that you have the industry experts on your side.

Here at IntegriShield, we believe in pushing the limits. We draw from our diversity to relentlessly pursue innovation that benefits our clients in the most important ways possible.

We believe in the power of education, and we believe that regulation and overhead shouldn't stand in the way of connecting with and educating your students. Our pursuit is to free our clients so they can do their jobs better.



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